Study Room Policy

Proper Use of Study Rooms

The Niagara Falls Public Library has group and quiet study rooms available at both the Main and LaSalle Branch Libraries. The rooms are available during normal library hours for individual or small group use for study, projects or meetings.

Study Rooms may be reserved at the Reference Desk at the Main Library and the Circulation Desk at the LaSalle Branch by any adult 18 years of age or older.

- The Study Room can accommodate a maximum of 10 people.
- Rooms may be reserved on a first-come, first-served basis the day of reservation. Telephone reservations are not permitted.
- Rooms may be reserved for one-hour blocks and extended to a second hour if no other requests have been made, not to exceed 2 hours.
- Rooms that are unclaimed 15 minutes after the requested time may be reassigned.
- Reservations are non-transferable

Guidelines for Use:

- Individuals or group representatives must check in at the Reference Desk to use a study room.
- No food or beverage is permitted in the study rooms.
- Rooms must be left in clean condition.
- Windows in rooms may not be covered at any time.
- Room capacities must be observed.
- No furniture may be moved in or out of the rooms.
- The library reserves the right to remove unattended belongings.
- Study rooms will be monitored; library staff have the authority to expel individuals violating the library’s Patron Code of Conduct.
- As defined in the library's Patron Code of Conduct, misuse of or damage to study rooms may result in loss of library privileges for all persons in a group.
- The Niagara Falls Public Library assumes no responsibility for unattended personal belongings.

The Library reserves the right to deny reservations for a room or to remove any group not conforming to the guidelines listed above.